

AIR EXPORT JOBS

KEY POINTS

- Uses airlines and air vessels to complete exporting jobs.
- Air Waybills can be created and attached.
- e-AWB available through Descartes.

TERMS

1. AWB = Air Waybill, a document outlining the terms and conditions of the transport of goods.
2. MAWB = Master Air Waybill, created by the Courier to convey their T & C's
3. HAWB = House Air Waybill, issued by the Freight Forwarding Company to outline their T & Cs.

AIR FREIGHT EXPORT

Jobs using Air Transport require an extra document, called Air Waybills, which outlines the terms and conditions

Master Air Waybills (MAWB) are created from the consignors point of view and summarises their T&Cs, whereas House Air Waybills (HAWB) are issued from the Freight Forwarding Company.

AIR WAYBILL

Adding an Air Waybill or e-AWB takes the same steps as creating a new document/job. First open the job you wish this AWB to be attached with, click 'Add New Document' or the blank page in the top toolbar, select the 'Documents' or 'Air' for e-AWB declarations and '**MAWB**' or '**HAWB**' document.



FM3 - Win10SQL14Exp - x3.9481 - [Export Job (AE000004)]

File Edit View Reports Courier Tools Database Accounts System Window Help

Dashboard RE000002 AE000004

AE000004

Documents

Actions

- Add New Document
- Print Document
- Document Status
- Enter Charges
- View Emails
- View Job History
- View attachments
- Copy Job AE000004

Documents

Export Job

GEM_Live ADMIN ADMIN Checking for internal messages @ 17:30:00 11/05/2022 14:07:5 B:280720211501

New

Header	Details
COD	Your User Group Department ADMIN Air Export
Type	Document Description
Accounts JobInv Customs Documents Documents (LoC) Consolidation Job Sales	
CMR Col Del Note Collection Note Delivery Note DGN FBL HAWB MAWB Proof of Delivery SSN Bill of Lading Intra Bill of Lading	
Dangerous Goods Note Fata Bill of Lading House Air Waybill Master Air Waybill Standard Shipping Note	
New Document ID	<input checked="" type="checkbox"/> Add to job AE000004
<input checked="" type="checkbox"/> Inherit data from "main"	
Create Cancel	

FM3 - Win10SQL14Exp - x3.9483 - [Export Job (AE000001)]

File Edit View Reports Database Accounts System Window Help

Dashboard AE000001

AE000001

Documents

Actions

- Add New Document
- Print Document
- Document Status
- Enter Charges
- View Emails
- View Job History
- View attachments
- Copy Job AE000001

Documents

Export Job HAWB - AE000001/2

FM3_UserGuideDB ADMIN 12/05/2022 12:29:5 B:200920211646

Header	Details	Goods Description	POD	Items	
COD	GB	UNITED KINGDOM	COG	GB	Job Period Date 28/04/2022 April 2022
Type	FCL	Dept. AE	Service	Service Level	Consol
Office Code Job Status ... LON ... ACTIVE ...					
Consignee Notes Contact Free Text DCBAT Ref Wayne Enterprises LTD 1966 Bat Lane Gotham New Jersey BA7 M4N UNITED STATES TEL: 01966073039 FAX:					
Notify Notes Notify Contact Agent Notes Agent STARK Ref Stark Enterprise 20 Queen Street Queens New York M4R V3L					
Delivery Notes Contact Free Text CUPPB Ref Cupboard Global 4 Privet Drive Little Whinging Surrey HP2 001 UNITED KINGDOM					
Date/Time: 00:00:00					



FM3 - Win10SQL14Exp - x.3.9483 - [Export Job (AE000001)]

File Edit View Reports Database Accounts System Window Help

Dashboard SI000003 AE000001

AE000001

Header Details Goods Description POD Items

Sea Air Road Mode Air

AWB Details

MAWB 014 AC ... Status HAWB AE000001

Airline Notes Contact

AC ...

Air Canada
Air Canada Center 271,
Cote Vertu Quest
Dorval (Montreal) Quebec H4Y 1H4

Transport Details

Charges Weight Value Other

Prepaid Total Collect Total

Customs Value Carriage Value

Flight No. Shed Code

AC ...

Dates Estimated Actual

Departure 28/05/2022 28/05/2022 ETA

Arrival 02/06/2022 02/06/2022

Route

Route	Airport	Flight Date	Airline
Loading	IAD ...	AC/28	AC ...
Transit 1	DWS ...		AC ...
Transit 2
Discharge	YXU ...	London	

Office of Dest. Terms Freight Payable At Final Dest.

FOB ...

Declaration UCR Master UCR

2GB0000000000000000-AE000001

CPS Supplier VGM Supplier

FM3_UserGuideDB ADMIN Checking for internal messages @ 12:40:32 12/05/2022 12:29:5 B:200920211646

MAWBs are made from a 3-digit airline prefix, a flight prefix, a 7-digit Air Way code and a 1-digit check code.

FM3 - Win10SQL14Exp - x.3.9483 - [Export Job (AE000001)]

File Edit View Reports Database Accounts System Window Help

Dashboard SI000003 AE000001

AE000001

Header Details Goods Description POD Items

Marks and Numbers

No. Packages / code / Type
4 BOX ... Box

Goods Description

books

Gross Weight 2 K

Nett Weight 2

Cube ...

Chargeable Weight 2.00...

Loading Metres

Value & Currency

Warehouse GRN:

Special Instructions (Handling Info)

Narrative

Hazardous Cargo

FM3_UserGuideDB ADMIN ADMIN 12/05/2022 12:29:5 B:200920211646



FM3 - Win10SQL14Exp - x3.9483 - [HAWB (AE000001/2)]

File Edit View Reports Database Accounts System Window Help

Dashboard AE000001

AE000001/2

Documents

Actions

- Add New Document
- Print Document
- Document Status
- Enter Charges
- View Emails
- View Job History
- View attachments
- Copy Job AE000001

Documents

Export Job
HAWB - AE000001/2

Accounts

Costing

Invoice

INV000001
INV000002
INV000003

MASTER

014 AC Status HAWB
Letter of credit AE000001

Consignor/Shipper/Exporter

SWANC Ref Issued by SFS0001 **HOUSE AIR WAYBILL**

Swann Customs
184 South Street
Forks TW2 008
UNITED STATES
TEL: 02008120335

Consignee

DCBAT Ref Notify STARK

Wayne Enterprises LTD
1966 Bat Lane
Gotham BA7 M4N
UNITED STATES
TEL: 01966073039

Notify

Stark Enterprise
20 Queen Street
Queens M4R V3L
UNITED STATES
TEL: 02008050258

Agents

SFS0001 Ref Awb Ref: AE000001/2

ServiceCode AE6000

Shipper's Ref

Accounting info

Place of departure

By First Carrier
IAD Washington Dulles Intl Air Canada

To	By	To	By	To	Place of destination	Currency	Charges	WT	Other	Declared value for Customs	
DWS	AC			YYXU	London	GBP	PPD	COL	PPD	COL	NVD

Flight/Date Flight/Date 2 Flight/Date 3 Requested Routing Amount of insurance Carriage Value
AC/28 NCV

Handling information Including Marks and Numbers and method of packaging
SCI

Volume/Measurement Chargeable weight Declaration UCR
2...

No of Packages Gross Weight Kg Lb Rate Class Commodity Item No Charge Weight Rate Charge Total
4 2.00 K 2.00 0.00 books

FM3_UserGuideDB ADMIN ADMIN 17/05/2022 10:07:5 B:20092021164€

As seen above, the HAWB document imports information from the job onto one page. This includes **Consignor, Consignee and Notify addresses**, from the header tab, **MAWB no** and **route**, from the details tab, and **goods description** information.



Print Preview

100% 1 Close

MASTER AWB No. 014 AC	DUCR 2GB00000000000000-AE000001		HAWB No. AE000001				
Consignor/Shipper (Name, Address, AC No.) Swann Customs 184 South Street Forks Washington TW2 008 UNITED STATES TEL: 02008120335 FAX:			HOUSE AIR WAYBILL (Air Consignment Note)				
Consignee (Name, Address, AC No.) Wayne Enterprises LTD 1966 Bat Lane Gotham New Jersey BA7 M4N UNITED STATES TEL: 01966073039			issued by 				
			Copies 1,2 and 3 of this Air Waybill are originals and have the same validity				
Agent's Name and City			Accounting Information Agent's Ref AE000001/2 Shipper's Ref				
Place of Departure and requested Routing Washington Dulles Intl							
to YXU	By first Carrier Air Canada	to DWS	by AC	to by	Currency GBP	WT/VA/Other Weight/Volume/Other	Declared Value for Customs NVD
Airport of Destination London		Flight Date AC/28		Flight Date	Amount of Insurance	INSURANCE - If Shipper requests Insurance in accordance with Issuers conditions indicate amount to be insured in figures in box marked Amount of Insurance.	
Handling Information (Including Marks or Numbers on packages and method packing) SCI							
No. of Pieces RCP	Gross Weight kg lbs	kg	Rate Class Commodity Item No.	Chargeable Weight	Rate / Charge	Total	Nature and Quantity of Goods (incl. Dimensions or Volume)
4	2.00			2.0	0.00		books

Page 1 of 1

The HAWB can then be printed or emailed as a PDF document.

<https://www.letterofcredit.biz/index.php/2018/11/21/what-is-the-difference-between-mawb-master-air-waybill-and-hawb-house-air-waybill/>

