

AIR EXPORT JOBS

KEY POINTS

- Uses airlines and air vessels to complete exporting jobs.
- Air Waybills can be created and attached.
- e-AWB available through Descartes.

TERMS

1. AWB = Air Waybill, a document outlining the terms and conditions of the transport of goods.
2. MAWB = Master Air Waybill, created by the Courier to convey their T & C's
3. HAWB = House Air Waybill, issued by the Freight Forwarding Company to outline their T & Cs.

AIR FREIGHT EXPORT

Jobs using Air Transport require an extra document, called Air Waybills, which outlines the terms and conditions

Master Air Waybills (MAWB) are created from the consignors point of view and summarises their T&Cs, whereas House Air Waybills (HAWB) are issued from the Freight Forwarding Company.

AIR WAYBILL

Adding an Air Waybill or e-AWB takes the same steps as creating a new document/job. First open the job you wish this AWB to be attached with, click 'Add New Document' or the blank page in the top toolbar, select the 'Documents' or 'Air' for e-AWB declarations and **'MAWB' or 'HAWB'** document.

FM3 - Win10SQL14Exp - x3.9481 - [Export Job (AE000004)]

File Edit View Reports Courier Tools Database Accounts System Window Help

Dashboard RE000002 AE000004

AE000004

Documents

Actions

- Add New Document
- Print Document
- Document Status
- Enter Charges
- View Emails
- View Job History
- View attachments
- Copy Job AE000004

Documents

Export Job

New

Header Details

Your User Group: ADMIN Department: Air Export

Document	Description
CMR	
Coll Del Note	
Collection Note	
Delivery Note	
DGN	Dangerous Goods Note
FBL	Fiata Bill of Lading
HAWB	House Air Waybill
MAWB	Master Air Waybill
Proof of Delivery	
SSN	Standard Shipping Note
Bill of Lading	
Intra Bill of Lading	

New Document ID: AE000004

Add to job: ☒ Add to job

Inherit data from "main": ☒ Inherit data from "main"

Create Cancel

GEM_Live ADMIN ADMIN Checking for internal messages @ 17:30:00 11/05/2022 14:07:5 B:280720211501

FM3 - Win10SQL14Exp - x3.9483 - [Export Job (AE000001)]

File Edit View Reports Database Accounts System Window Help

Dashboard SI000003 AE000001

AE000001

Documents

Actions

- Add New Document
- Print Document
- Document Status
- Enter Charges
- View Emails
- View Job History
- View attachments
- Copy Job AE000001

Documents

Export Job

HAWB - AE000001/2

Header Details Goods Description POD Items

COD GB UNITED KINGDOM COC GB Job Period Date 28/04/2022 April 2022

Type FCL Dept AE AE6000 Service Service Level Consol Office Code Job Status

Exporter Notes Contact Free Text

SWANC Ref

Swann Customs
184 South Street
Forks Washington TW2 008
UNITED STATES
TEL: 02008120335
Export Direct Representation Not Present

Client Notes Contact Free Text

CUPPB Ref

Cuppbard Global
4 Privet Drive
Little Whinging Surrey HP2 001
UNITED KINGDOM

Collection Notes Contact Free Text

NABOO Ref

Naboo Logistics
197 Wookie Street
Space Tatooine SW1 999
UNITED KINGDOM

Date/Time: 00:00:00

Consignee Notes Contact Free Text

DCBAT Ref

Wayne Enterprises LTD
1966 Bat Lane
Gotham New Jersey BA7 M4N
UNITED STATES
TEL: 01966073039
FAX:

Notify Notes Notify Contact Agent Notes Agr

STARK

Stark Enterprise
20 Queen Street
Queens New York M4R V3L

DB Address Free Text

Delivery Notes Contact Free Text

CUPPB Ref

Cuppbard Global
4 Privet Drive
Little Whinging Surrey HP2 001
UNITED KINGDOM

Date/Time: 00:00:00

FM3_UserGuideDB ADMIN ADMIN 12/05/2022 12:29:5 B:200920211646



FM3 - Win10SQL14Exp - x3.9483 - [Export Job (AE000001)]

File Edit View Reports Database Accounts System Window Help

Dashboard SI000003 AE000001

AE000001

Header Details Goods Description POD Items

Sea Air Road Mode Air

AWB Details

MAWB 014 AC Status HAWB AE000001

Charges Weight Value Other

Prepaid Total Collect Total

Customs Value Carriage Value

Flight No Shed Code

AC

Route

	Airport	Flight Date	Airline
Loading	IAD	AC/28	AC
Transit 1	DWS		AC
Transit 2			
Discharge	YXU	London	

Dates: Estimated Actual

Departure 28/05/2022 28/05/2022 ETA

Arrival 02/06/2022 02/06/2022

Office of Dest. Terms Freight Payable At Final Dest

Declaration UCR Master UCR

2GB0000000000000000-AE000001

CPS Supplier VGM Supplier

FM3_UserGuideDB ADMIN ADMIN Checking for internal messages @ 12:40:32 12/05/2022 12:29:5 B:200920211646

MAWBs are made from a 3-digit airline prefix, a flight prefix, a 7-digit Air Way code and a 1-digit check code.

FM3 - Win10SQL14Exp - x3.9483 - [Export Job (AE000001)]

File Edit View Reports Database Accounts System Window Help

Dashboard SI000003 AE000001

AE000001

Header Details Goods Description POD Items

Marks and Numbers

No. Packages / code / Type

4 BOX Box

Goods Description

books

Gross Weight 2 K

Nett Weight 2

Cube

Chargeable Weight 2.00

Loading Metres

Value & Currency

Warehouse GRN:

Special Instructions (Handling Info) Narrative

☒ Hazardous Cargo

FM3_UserGuideDB ADMIN ADMIN 12/05/2022 12:29:5 B:200920211646



FM3 - Win10SQL14Exp - x3.9483 - [HAWB (AE000001/2)]

File Edit View Reports Database Accounts System Window Help

Dashboard AE000001

AE000001/2

Documents

Actions

- Add New Document
- Print Document
- Document Status
- Enter Charges
- View Emails
- View Job History
- View attachments
- Copy Job AE000001

Documents

- Export Job
- HAWB - AE000001/2

Accounts

- Costing

Invoice

- INV000001
- INV000002
- INV000003

MASTER

014 AC Letter of credit Status HAWB AE000001

Consignor/Shipper/Exporter

SWANC Ref SFS0001 Issued by SFS0001 HOUSE AIR WAYBILL

Swann Customs
184 South Street
Forks TW2 008
UNITED STATES
TEL: 02008120335

Consignee

DCBAT Ref Wayne Enterprises LTD
1966 Bat Lane
Gotham BA7 M4N
UNITED STATES
TEL: 01966073039

Notify

STARK Ref Stark Enterprise
20 Queen Street
Queens M4R V3L
UNITED STATES
TEL: 02008050258

Agents

SFS0001 Ref Awb Ref: AE000001/2

ServiceCode AE6000

Shipper's Ref

Accounting info

Place of departure IAD By First Carrier Washington Dulles Intl Air Canada

To DWG **By** AC **To** YXU **Place of destination** London **Currency** GBP **Charges** PPD COL PPD COL **Declared value for Customs** NVD

Flight/Date AC/28 **Flight/Date 2** **Flight/Date 3** **Requested Routing** **Amount of insurance** **Carriage Value** NCV

Handling information Including Marks and Numbers and method of packaging

SCI

Volume/Measurement **Chargeable weight** 2 **Declaration UCR** 2GB0000000000000000-AE000001

No of Packages	Gross Weight	Kg Lb	Rate Class	Commodity Item No	Charge Weight	Rate Charge	Total	
4	2.00	K			2.00	0.00		books

FM3_UserGuideDB ADMIN ADMIN 17/05/2022 10:07:58 B:200920211646


As seen above, the HAWB document imports information from the job onto one page. This includes **Consignor, Consignee and Notify addresses**, from the header tab, **MAWB no** and **route**, from the details tab, and **goods description** information.



Print Preview

100%

Close

MASTER AWB No. 014 AC		DUOR 2GB0000000000000000-AE000001		HAWB No. AE000001	
Consignor/Shipper (Name, Address, A/C No.) Swann Customs 184 South Street Forks Washington TW2 008 UNITED STATES TEL: 02008120335 FAX:			HOUSE AIR WAYBILL (Air Consignment Note) issued by 		
Consignee (Name, Address, A/C No.) Wayne Enterprises LTD 1966 Bat Lane Gotham New Jersey BA7 M4N UNITED STATES TEL: 01966073039			Copies 1,2 and 3 of this Air Waybill are originals and have the same validity		
Agent's Name and City			Accounting Information Agent's Ref AE000001/2 Shipper's Ref		
Place of Departure and requested Routing Washington Dulles Intl					
to	By first Carrier	Station and Destination	to	by	to
YXU	Air Canada		DWS	AC	
Airport of Destination		Flight/Date	By Carrier	Flight/Date	Amount of Insurance
London		AC/28			
Handling Information (Including Marks or Numbers on packages and method packing)					
SCI					
No. of Pieces RCP	Gross Weight	Net Weight	Rate Class	Chargeable Weight	Rate / Charge
4	2.00			2.0	0.00
					Total
					Nature and Quantity of Goods (incl. Dimensions or Volume)
					books

Page 1 of 1

The HAWB can then be printed or emailed as a PDF document.

<https://www.letterofcredit.biz/index.php/2018/11/21/what-is-the-difference-between-mawb-master-air-waybill-and-hawb-house-air-waybill/>

